



**BC Parks
Volunteers**

Administrative Use Only:

Agreement # (issued by HQ)	PA2024-19
Region & Section	WC - North Island
Expiration Date	2027-02-28

BC PARKS PARTNERSHIP AGREEMENT

THIS AGREEMENT, dated for reference this **29** day of February, 2024, is

BETWEEN:

GOVERNMENT OF BRITISH COLUMBIA,

represented by the Minister responsible for the Park Act
at the following address:

**2217 Mine Road
Port McNeill, BC V0N 2R0
Aaron.Miller@gov.bc.ca**

(the "Province")

AND:

Vancouver Artillery Association

**Bessborough Armoury
2025 West 11th
Vancouver, BC V6J 2C7
leonj1@hotmail.com**

(the "Agreement Holder")

(collectively, **"the Parties"** and individually, a **"Party"**)

- A. Whereas the land subject to this Agreement (the “Agreement Area”) is within ***Hənłəmdʒi Məkola/Yorke Island Conservancy***, and whereas ***Hənłəmdʒi Məkola/Yorke Island Conservancy*** is within the ***traditional territories*** of the ***K’omoks First Nation, We Wai Kai First Nation, Wei Wai Kum First Nation & Xwemalhkwu First Nation*** whose relationship with the land continues to this day.
- B. Whereas the Parties agree to the recreation and/or conservation objectives set for the Agreement Area and wish to work in partnership to steward, manage and maintain the Agreement Area; and
- C. Whereas the Province and the ***Vancouver Artillery Association*** wish to formalize an arrangement in which ***Vancouver Artillery Association*** will perform the necessary stewardship, management and maintenance to provide conditions conducive to enhancing recreation and/or conservation activities in the Agreement Area;

NOW THEREFORE, in consideration of the mutual exchange of benefits resulting from this Agreement, the Province and the Agreement Holder agree as follows:

ARTICLE I - SERVICES AGREEMENT

1.01 The Province engages the Agreement Holder to provide stewardship, management and maintenance services as set out in Schedule B to this Agreement (the “Services”) in the Agreement Area.

The Agreement Holder shall provide all Services without financial remuneration from the Province.

1.02 The Agreement Holder shall perform the Services to the best of its ability with the degree of skill, diligence, prudence and foresight which would reasonably and ordinarily be expected from a person, skilled and experienced in carrying out the Services and shall provide all labour and related coordination and supervision and subject to 1.09, all tools, equipment, materials and supplies required to do the work in accordance with the requirements of this Agreement and the operational requirements laid out in the Schedules, as listed in section 12.01.

1.03 The Agreement Area is the land outlined on the map in bold black line as set out in Schedule A and all structures and other addresses and specified locations listed in Schedule A, except land and structures that are excluded in notations made on the maps and Schedule A.

1.04 Nothing in this Agreement grants to the Agreement Holder the exclusive use and occupancy of the Agreement Area. Existing conditions and land uses

within or in the vicinity of the Agreement Area are subject to change including the status of roads, visual landscape conditions and the location and status of existing and new resource tenures. Such management decisions will be made in consultation with the Agreement Holder and any First Nations whose Aboriginal rights have the potential to be adversely affected by the decision.

- 1.05 Nothing in the Agreement constitutes the Agreement Holder as the agent, joint venturer, or partner of the Province or conveys any authority or power for the Agreement Holder to bind the Province in any way.
- 1.06 Nothing in the Agreement prevents the Province from conducting its mandate on the Agreement Area, including the right to reserve for its own purpose and to grant dispositions of the land within the Agreement Area, or any part of it. Such management decisions will be made in consultation with the Agreement Holder and any First Nations whose Aboriginal rights have the potential to be adversely affected by the decision. The Agreement Holder may be afforded an opportunity to comment on management issues.
- 1.07 The obligations of the Agreement Holder under this Agreement are subject to other rights of use and occupation granted by the Province, and the Agreement Holder must not interfere with the exercise of those rights by any other person.
- 1.08 The Agreement Holder shall not assign, transfer or subcontract its obligations under this Agreement without the prior written consent of the Province. This does not limit the Agreement Holder's right to perform services under this Agreement using their employees or registered volunteers.
- 1.09 The Province is under no obligation to provide management assistance, support services, patrols, or conduct inspections during the term of this Agreement. At its sole discretion, the Province may contribute certain raw materials, supplies, access to tools, or reimburse the Agreement Holder for incidental expenses but is under no obligation to do so at any time under this Agreement.
- 1.10 Nothing in this Agreement constitutes a grant of any right to use the Agreement Area for any purpose other than as set out in the Schedules.

ARTICLE II—DURATION AND MODIFICATION

- 2.01 The duration of this Agreement is for a term of **3** years commencing on **March 01, 2024**, and ending on **February 28, 2027** inclusive.
- 2.02 The Agreement may not be modified except by a subsequent agreement in writing between the Parties.
- 2.03 Nothing in this Agreement will be considered to have been waived by the Province unless such a waiver is in writing.
- 2.04 Either Party may terminate this Agreement by giving 60 days prior written notice to the other Party.
- 2.05 Subject to 2.03, and not later than 6 months prior to the expiry date of the Agreement, the Province will make a written offer to the Agreement Holder setting out the conditions upon which the Province may renew this Agreement.
- 2.06 The Agreement Holder will have a period of 3 months from receipt of the renewal offer to accept in writing, the renewal offer on the terms and conditions contained in such offer, provided the Agreement Holder is in compliance with the terms and conditions of this agreement at that time.
- 2.07 Notwithstanding anything to the contrary in this Agreement, the Province, in its sole discretion, may elect to not make a renewal offer to the Agreement Holder.

ARTICLE III—REPRESENTATION OF THE AGREEMENT HOLDER

- 3.01 The Agreement Holder warrants and represents to the Province that:
 - (a) it has the legal capacity to enter into the Agreement and to carry out its obligations under this Agreement, all of which have been duly and validly authorized by all necessary corporate proceedings, if required;
 - (b) to the best of its knowledge, it is not in breach of any statute, regulation or by-law applicable to it or its operations;
 - (c) it will not be in breach of any legal restriction by entering into this Agreement and performing the services required under it; and
 - (d) to the best of its knowledge, it holds all permits, licences, consents and authorities issued by any federal, provincial, regional or municipal government or an agency of any of them, that are necessary in connection with the Services.

3.02 The Agreement Holder acknowledges and agrees that:

- (a) it has inspected the Agreement Area, including Provincial improvements;
- (b) access to the Agreement Area is not guaranteed by the Province; and
- (c) it will comply with all applicable municipal, provincial and federal legislation and regulations. Nothing in this Agreement, and no inspection performed by the Province in relation to this Agreement, constitutes an inspection for the purposes of any such enactment.
- (d) it is solely responsible for any applicable employee labour costs including statutory contributions.
- (e) when the Agreement Holder hires a worker, or contracts with an employer, the Agreement Holder will observe and enforce all safety measures required by the *Workers Compensation Act* of British Columbia, attendant regulations, and all applicable statutes.
- (f) in the event that the Province creates a multiple employer workplace as defined in the *Workers Compensation Act*, Section 118 (1), through contracting employers for its purposes in the Agreement Holder's area, the Province will be Prime Contractor (or designate a Prime Contractor) for that workplace. The Province will inform the Agreement Holder in writing of the project scope and duration during which time Province (or designate) will be Prime Contractor for the workplace.
- (g) the Agreement Holder accepts the role of Prime Contractor if it employs workers or engages contractors creating a multiple employer workplace under the *Workers Compensation Act*, and must fulfil the obligations required of a prime contractor under the *Workers Compensation Act*, Section 118 and the *Occupational Health and Safety Regulation*.
- (h) The Agreement Holder may relinquish its role as Prime Contractor provided that it be done in writing as per the *Workers Compensation Act*, Section 118 (1)(a) and copy is forwarded to the Province.

ARTICLE IV—INDEMNITY AND WAIVER

4.01 The Agreement Holder indemnifies and saves the Province, its servants, employees and agents harmless against all losses, claims, damages, actions, costs and expenses that the Province, its servants, employees and agents may sustain, incur, suffer or be put to arising:

- (a) directly from the on-site performance of the Services during the Term of this Agreement by the Agreement Holder, its employees, members, volunteers, and subcontractors,
- (b) from breach of the obligations of this Agreement by the Agreement Holder, or
- (c) the wilful misconduct, gross negligence or the bad faith actions of the Agreement Holder, its employees, members, volunteers and subcontractors,

except to the extent that any such loss or claim is caused or contributed to by the negligence of the Province.

4.02 The Province hereby releases and waives its rights of recourse against the Agreement Holder for all losses, claims, damages, actions, costs and expenses that the Province may sustain, incur, suffer or be put to at any time, either during or following the Agreement:

- (a) for amounts exceeding the amount of collectable insurance available to the Agreement Holder with respect to indemnified matters covered by 4.01(a) above; or
- (b) respecting damage to the property in the Agreement Area owned by the Province directly caused by the Agreement Holder, its employees, members, volunteers and subcontractors in the performance of the Services

unless any such loss, claim, damage, action, costs or expenses are caused or contributed to by the gross negligence, bad faith actions or wilful misconduct of the Agreement Holder, its employees, members, volunteers and subcontractors, or if the Agreement Holder was in breach of its obligations under this Agreement, including breach of section 4.03, or was caused by any activity by the Agreement Holder outside the scope of this Agreement.

4.03 The Agreement Holder shall exercise due diligence and all reasonable care to prevent damage to, or loss of any property in the Agreement Area. On the occurrence of damage or loss to property, the Agreement Holder will immediately take appropriate action to mitigate or prevent further damage or loss and immediately notify the Province so the Province can provide direction as to remedial measures to be undertaken. The Agreement Holder will comply with any directions given by the Province under this section 4.03 in a timely manner.

ARTICLE V—INSURANCE

- 5 The Agreement Holder and the Province shall comply with the insurance requirements set out in Schedule C.

ARTICLE VI—RECORDS MANAGEMENT & INSPECTION

- 6.01 The Agreement Holder is responsible for the safety of its registered volunteers at all times. The Agreement Holder shall keep records of its registered volunteers and volunteer activities as set out in Schedule B, including proof of certification and training required to perform activities, where applicable. Records must be kept for 7 years following the termination of this Agreement.
- 6.02 The Province may conduct inspections or audits during the term of this Agreement pertaining to the Agreement Holder's performance or obligations under this Agreement. The Province will advise the Agreement Holder in writing or verbally followed up in writing of any conditions requiring correction to meet the terms and conditions of this Agreement, and include a reasonable time period to comply.
- 6.03 The Agreement Holder shall comply with requirements of the Province under this section in a timely manner.

ARTICLE VII—DISPOSITION OF IMPROVEMENTS

- 7.01 All structures other than the Agreement Holder's structures listed in Schedule E are subject to section 7.03, be and remain vested in the Province absolutely.
- 7.02 On the termination of this Agreement, the Agreement Holder may within one year of the date of such termination, remove any or all of the Agreement Holder's structures and must do so, if required in writing by the Province, and leave the Agreement Area in a safe and clean condition to the satisfaction of the Province. The Agreement Holder will have reasonable access to the Agreement Area for the sole purpose of such removal.
- 7.03 All structures not removed by the Agreement Holder pursuant to section 7.02 within one year of termination of the Agreement, become the property of the Province and the Agreement Holder releases the Province from any claims of ownership with respect to the property.
- 7.04 Subject to the operational requirements set out in the Schedules, the Agreement Holder acknowledges that all improvements within the

Agreement Area are for general public usage and not for the exclusive use of the Agreement Holder.

ARTICLE VIII—MISCELLANEOUS TERMS AND CONDITIONS

8.01 Any notice or document required to be given under this Agreement will be conclusively deemed to be validly given or delivered to and received by the Parties:

- (a) if hand delivered, including by bonded courier, to a Party at the address specified in this Agreement, as amended from time to time, on the date of that personal delivery; or
- (b) if mailed, on the third business day after the mailing of the same by prepaid post to the addresses specified in this Agreement, as amended from time to time; or
- (c) if sent by facsimile transmission, when transmitted, only if transmitted to the facsimile machine numbers specified in this Agreement, as amended from time to time. The onus of proving transmission and valid delivery lies with the transmitting Party, by copy of a facsimile transmission confirmation to the appropriate fax number.
- (d) if sent by email as of the time of verified reception to an email address specified in this Agreement, as amended from time to time. The onus of proving reception lies with the mailing Party, by copy of an email confirmation to the appropriate email address.

8.02 The documents to be submitted by the Agreement Holder to the Province are set out in Schedule B attached to this Agreement, become the property of the Province, and as such, may be subject to the disclosure provisions of the *Freedom of Information and Protection Act*.

ARTICLE IX—FEES

9.01 If the Agreement Holder is entitled to collect User Fees on its own behalf under this Agreement, the Agreement Holder will comply with the User Fee Schedule attached as Schedule G to this Agreement.

ARTICLE X—INTERPRETATION

10.01 In this Agreement, unless the Agreement otherwise requires, the singular includes the plural.

- 10.02 The captions and headings contained in the Agreement are for convenience only and are not to be construed as defining or in any way limiting the scope or intent of the provisions of the Agreement.
- 10.03 In this Agreement, a reference to an enactment of the Province of British Columbia or of Canada includes a reference to any subsequent enactment of like effect, and unless the Agreement otherwise requires, all statutes referred to in this Agreement are enactments of the Province of British Columbia.
- 10.04 If any part of this Agreement is found to be illegal or unenforceable, that part will be considered separate and the remaining parts will be enforceable to the fullest extent permitted by law.
- 10.05 Those parts which survive the termination or expiration of this Agreement are Articles I (1.05 only), IV and VII
- 10.06 **"government of Canada"** or **"Canada"** means His Majesty in right of Canada or Canada, as the context requires;

ARTICLE XI—DESIGNATED CONTACT

- 11.01 Each Party will nominate a primary contact as set out in the Schedules for communicating all matters dealing with this Agreement.

ARTICLE XII—SCHEDULES

- 12.01 The Schedules to this Agreement form part of this Agreement. In the event of a conflict between the main body of this Agreement and a Schedule, the main body of this Agreement shall prevail. This Agreement includes the following Schedules:

Schedule	Title
Schedule A	Agreement Area
Schedule B	Services & Special Provisions
Schedule C	Insurance
Schedule D	Operational Standards & Requirements
Schedule E	Provincial and Agreement Holder Structures
Schedule F	Annual Operating Plans

ARTICLE XIII—SIGNING

13.01 This Agreement may be executed by the Parties signing separate copies and delivering it to the other by electronic transmission and all signed copies taken together will constitute one agreement.

IN WITNESS WHEREOF the Parties have executed this Agreement as of the day and year last written below.

Signed on behalf of the Province:

Ryan Yardley

Acting Regional Director, West Coast Region

Ryan Yardley

Signature

July 09, 2024

Date

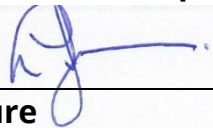
Signed on behalf of the Agreement Holder:

Leon Jensen

President, Vancouver Artillery Association

Duly authorized representative name

Title



6 March 2024

Signature

Date

BC Parks Group Partnership Agreement Schedules

Schedule A	Agreement Area
Schedule B	Services & Special Provisions
Schedule C	Insurance
Schedule D	Operational Standards & Requirements
Schedule E	Provincial and Agreement Holder Structures
Schedule F	Annual Operating Plans



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Schedule A Agreement Area

Attachment to the Partnership Agreement with **Vancouver Artillery Association**.

Name of Park or Protected Area:

Hənłəmdʒi Məkola/Yorke Island Conservancy

List the Traditional Territories that the Agreement Area is in:

K'omoks First Nation

We Wai Kai First Nation

Wei Wai Kum First Nation

Xwemalhkwi (Homalco) First Nation

Agreement Area Description:

Above the natural boundary of the sea and not including the area identified as PWC 1403072.

The Hənłəmdʒi Məkola/Yorke Island Conservancy is situated off the most westerly point of Hardwicke Island at the divide between Johnstone Strait and Sunderland Channel. Hənłəmdʒi Məkola/Yorke Island Conservancy is 68 km northwest of Campbell River, 75 km northwest of Cape Mudge and 248 km northwest of Vancouver.



Schedule B

Services & Special Provisions

1. Purpose & Operating Season

This Agreement is issued to the Agreement Holder for the following purpose(s), **ongoing volunteer support of the management and maintenance of World War II structures, landscape features and connecting trails in the Hən̓łəmd̓zi Məkola/Yorke Island Conservancy.**

The Operating Season for this Agreement is **year round.**

2. Agreement Holder Designated Representative

The Agreement Holder designates the following representative to be responsible for liaising between the Province and the Agreement Holder:

Name: Leon Jensen

President, Vancouver Artillery Association

Address: Bessborough Armoury, 2025 West 11th, Vancouver, BC V6J 2C7

Telephone: 778 867-5366

Email: leonj1@hotmail.com

3. Province Designated Representative(s):

The Province designates the following representative to be responsible for liaising between the Province and the Agreement Holder:

Name: Aaron Miller

Title: PPA Section Head

**Address: 1812 Miracle Beach Dr
Black Creek BC V9J 1K1**

Telephone: Office: 250 331-9955

Email: Aaron.Miller@gov.bc.ca

4. Services

In accordance with this Agreement, the Agreement Holder agrees to perform any of the Services set out below in the Agreement Area according to the requirements set out in the Schedules and/or annual operating plans attached to this Agreement. The Agreement Holder must obtain the written approval of the Province (which approval will not be unreasonably withheld) for any

modifications to the Services or to the current approved Annual Operating Plan.

Ecological restoration, research and conservation projects

- Use hand tools to remove invasive plants and conduct restoration projects.
- Observe, measure and record ecological information.
- Use of power tools for approved construction related to research/monitoring (e.g. install fencing, build observation platform);
- Collect and remove garbage and/or debris by hand.

Trail & Facility Work

- Install approved signage and trail markers.
- Use power tools to maintain, construct and restore trails facilities and / or campgrounds;
- Observe and take photographs to report back to staff on trail, facility, general conditions.

Public Services/Outreach

- Monitor visitor use (counting visitors and recording their activities).
- Public outreach including providing general information to visitors.
- Record photographs and/or videos
- Park Condition Reporting
- Observe and take photographs to report back to staff on trail, facility, general conditions.

5. Records and Reporting

The Agreement Holder will keep accurate records of all of its personnel (employees and volunteers) including name, address, date of birth, qualifications, the dates the person started and stopped performing work for the Agreement Holder and, as a condition of insurance, keep records of the specific dates that each individual performed Services under this Agreement.

A formalized volunteer agreement is recommended between the Agreement Holder and any individual volunteers that are not employees or members of the Agreement Holder organization. The agreement should set out the roles and responsibilities of each party, describe the approved activities, and record the training, certification or training requirements of the individual.

By January 15th of each year, the Agreement Holder will complete and submit to the Province the *Partnership Agreement Engagement Summary*¹ form provided by the Province, providing aggregate information for the previous calendar year for underwriting and statistical purposes.

By **January 15th**, each year, the Agreement Holder must submit to the Province an electronic report summarizing the Services completed during the previous year.

Any of the records required to be kept under this section may be audited by the Province per section 6.02 of the Partnership Agreement or by an insurer providing insurance arranged by the Province under this Agreement.

6. Certification, Training and Qualifications

The minimum licensing, certification, training and qualifications for individuals performing related activities are as follows. The Agreement Holder must obtain or witness proof of compliance before permitting an individual to perform related Services:

1. Power Tools and other machinery: (e.g. skill saw, brush cutters, lawn mowers) must show competency with power tools that will be used to perform the Services. Operators must have sufficient training and/or expertise in operation of equipment being used.
2. Chain Saws: Operator must show proof of BC Forest Safety Council's Basic Chainsaw Operator Training course or equivalent qualification.
3. Snowmobile: operator must have sufficient training and/or expertise in operation of equipment being used.
4. ATV: operator must have sufficient training and/or expertise in operation of equipment being used.
5. Watercraft: operator must have sufficient training and/or expertise in operation of watercraft being used.
6. Divers: must be certified by PADI as an Adventure Diver and if appropriate, with the relevant Specialty for the project (e.g. wreck, underwater videography, dry suit).

¹ Available to BC Parks staff at:

<http://gww.fin.gov.bc.ca/gws/pt/rmb/ref/spiPartnership%20Agreement%20Engagement%20Summary.pdf>

7. Snow Monitoring: must be certified in Avalanche Skills Training Course Level 1 or higher.
8. All cavers must follow the BC Speleological Federation's Cavers Code of Conduct.
9. Tree Falling: Must have a faller ticket that demonstrates proof of competence to the BC Faller Training standard and have reviewed and adhere to the Province's Hand Falling Activities Guidelines. Guidelines can be obtained from the Agreement Holder's contact person in BC Parks.²

7. Annual Operating Plan

- a) The Agreement Holder must obtain the written approval of the Province (which approval will not be unreasonably withheld) of the Annual Operating Plan before the beginning of any activity within the Agreement Area;
- b) Not later than **March 1**, the Agreement Holder must submit to the Province, for its written approval, an Annual Operating Plan for the upcoming Operating Season which will at a minimum:
 - i. describe in detail the Agreement Holder's key personnel and describe their duties and responsibilities;
 - ii. describe in detail and prioritize Services the Agreement Holder will complete during the Operating Season;
 - iii. describe in detail the Agreement Holder's comprehensive Safety Plan for delivering the above listed Services including hazard abatement, public safety considerations, closures, and accident and emergency management; and,
 - iv. list the names of all paid subcontractors to be retained by the Agreement Holder to complete its obligations under this Agreement.
- c) Upon receipt of an Annual Operating Plan, the Province will review the plan and if the Annual Operating Plan is not acceptable to the Province, the Province will notify the Agreement Holder of any necessary amendments within fourteen (14) days after it was received by the Province;
- d) Within fourteen (14) days after receiving notification by the Province, the Agreement Holder will make all necessary amendments and resubmit the Annual Operating Plan to the Province;

² Available to BC Parks staff at: <https://intranet.qa.gov.bc.ca/env/bc-parks/stb/engagement-education-enhancements/volunteer>

- e) If the current Annual Operating Plan expires before the parties have reached agreement on a new Annual Operating Plan, the currently approved plan shall be deemed extended until the new plan is approved.
- f) Once acceptable to the Province, the Annual Operating Plan must be signed by the Agreement Holder and the Province;
- g) Once signed, the Annual Operating Plan forms part of this Agreement (Schedule F);
- h) An electronic copy of the approved Annual Operating Plan will be provided to the Province;
- i) If at any time in the Operating Season the Agreement Holder desires changes to an approved Annual Operating Plan those changes must first be approved in writing by the Province.

8. Accidents and Incidents

The Agreement Holder will report to the Province any serious accident, safety concerns or incidents of violence* reported to the Agreement Holder or involving an employee or volunteer to the Agreement Holder or which the Agreement Holder discovers involving or regarding trails and structures within the Agreement Area.

"violence" means the attempted or actual exercise by a person, other than a worker, of any physical force so as to cause injury to a worker, and includes any threatening statement or behaviour which gives a worker reasonable cause to believe that the worker is at risk of injury.



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Schedule C Insurance

- A. Unless the Agreement Holder is a local government, a government corporation, a board of education, a public post secondary institution, or similar public sector entity:
1. On behalf of the Agreement Holder, the Province will purchase and maintain General Liability insurance in the amount of \$2,000,000 inclusive per occurrence against claims by third parties for bodily injury and property damage arising out of the performance of the Services set out in this Agreement. The Province will obligate the insurer's managing broker to provide the Agreement Holder with a Certificate of Insurance and a copy of the policy wording.
 2. On behalf of the Agreement Holder, the Province will purchase and maintain on behalf of the registered volunteers to the Agreement Holder Accidental Death and Dismemberment insurance with a principal sum of \$40,000 covering injury to registered volunteers under the age of 85 while performing the Services set out in this Agreement. The Province will provide information about this policy to the Agreement Holder.
 3. As a condition of the insurance provided by the Province, the Agreement Holder must provide annual underwriting information to the Province in the format and at time(s) required by the insurers.
 4. The Province will take reasonable steps to ensure the coverage specified in sections (a) and (b) is continuous for the duration of this Agreement. The Province will not be responsible for providing coverage in the event the insurance is cancelled or reduced by the insurers.
 5. The Province does not represent or warrant that the insurance purchased by the Province covers any and all losses. The Agreement Holder is responsible for ascertaining the nature and extent of coverage as well as the terms and conditions of the policies. No term or condition of this Agreement amends, extends or alters the coverage afforded by the insurance policies.
- B. The Agreement Holder will provide, maintain, and pay for any additional insurance which the Agreement Holder is required by law to carry or which

the Agreement Holder considers necessary to cover risks not otherwise covered by insurance specified in this Schedule. The Agreement Holder waives all rights of recourse against the Province and releases the Province from all liability for any losses or damage to any property owned by the Agreement Holder including the Agreement Holder's structures, improvements and equipment in the Agreement Area regardless of whether the Agreement Holder purchased property insurance.

Schedule D

Operational Standards & Requirements

The Agreement Holder is required to adhere to the following Standards and responsibilities when performing the Services laid out in this Agreement.

Preamble:

The Vancouver Artillery Association (VAA) is made up of the men and women, regular and reserve, serving and retired, that have served in The Royal Regiment of Canada Artillery and their supporters. As such, VAA members (including the 85 – VICS) have been part of Yorke Island’s military history since the original occupation of the island in 1939. Members of the VAA were already active with the preservation and protection of the historical site prior to the creation of the Hən̓l̓əmd̓ʷi Məkola/Yorke Island Conservancy on May 22, 2007.

BC Parks has had informal and formal individual volunteer agreements with members of the VAA for their support with important heritage work on the island since 2007. Some of the work that the VAA members have accomplished on behalf of BC Parks includes:

- Collection of stories from the surviving men who served at Yorke Island
- Documentation/maintenance of structures, trails, historical artefacts, documents
- 70th anniversary celebration held on Yorke Island (2009)
- 2012 Installation of mouldering toilet facilities
- 75th anniversary celebration held on Yorke Islands (2014)
- Organization & participation in two planning open houses Sayward/Yorke Island (2014 & 2019)
- Successful CANBC150 GRANT- \$105,000 project:
 - BC parks Heritage Handbook
 - Yorke Island Condition Assessments
 - Yorke Island Interpretive Plan
- Maintaining a historical photos and documents of Yorke Island
- Developing and maintaining relationships with other partners including the 192 Construction Engineering Flight - Canadian Armed Forces (who are assisting in major restoration work on structures planned for Spring 2021)

This Partnership agreement is the natural continuation of a partnership that has been developed between the VAA and BC Parks for the protection of Yorke Island's WWII Heritage.

Operational Standards & Requirements

The Agreement Holder is required to adhere to the following Standards and responsibilities when performing the Services laid out in this Agreement.

Volunteer activities must be preapproved by a BC parks representative and must maintain or improve the natural, ecological and heritage values of the Conservancy.

The Agreement Holder must obtain the written approval of the Province of the Annual Operating Plan before the beginning of any activity within the Agreement Area. Not later than March 1, the Agreement Holder must submit to the Province, for its written approval, an Annual Operating Plan for the upcoming Operating Season which will at a minimum:

- i. describe in detail the Agreement Holder's key personnel and describe their duties and responsibilities;
- ii. describe in detail and prioritize Services the Agreement Holder will complete during the Operating Season;
- iii. describe in detail the Agreement Holder's comprehensive Safety Plan for delivering the above listed Services including hazard abatement, public safety considerations, closures, and accident and emergency management.

Cultural heritage conservation, restoration, and research projects:

- Assist BC Parks by carrying out BC Parks approved work to protect, document, monitor, and maintain heritage values on Yorke Island.
- Apply on funding opportunities related to Yorke Island heritage conservation, restoration and research.
- Will assist or lead on project administration/monitoring associated with successful funding applications such as: carrying out the works, monitoring of groups, contractors, and other agencies that are performing the work associated with those applications.
- Provide opinion/support to BC Parks on how best to protect the historical values of Yorke Island.
- Assist BC Parks in development of historical artefact archive for material associated with Yorke Island.



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Schedule E

Provincial and Agreement Holder Structures

List of Structures owned by the Province: All structures owned by the Province.

List of Structures owned by the Agreement Holder: N/A



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Schedule F
Annual Operating
Plans

Each year, the Annual Operating Plan will be attached and forms part of this Agreement.

Year	Attached? ✓